

**Connecticut General Assembly
JOB OPPORTUNITY
Press Secretary – House Republican Office**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF
THIS PAGE!**

Open To: The Public

Location: Hartford

Hours: Full-Time

Salary: Commensurate with experience

Closing Date: January 31, 2014

General Knowledge:

The Connecticut House Republican Office is seeking a Press Secretary to help work on the day-to-day operations of the communications department. Excellent State of Connecticut fringe benefits package available.

Preferred Skills and Ability:

Ideal candidates are strong and fast writers, proactive, and hardworking. Must have the ability to multi-task and meet tight deadlines, work well on a team, and have a strong attention to detail.

General Experience:

Responsibilities include writing press releases, e-newsletters, and other press materials; assisting with pitching reporters; helping set up events; monitoring daily news items; updating legislator websites; and other daily duties working directly with state legislators.

Application Instructions:

Please send a resume, cover letter, and three brief writing samples by January 31, 2014 to: HRO Press Secretary Search Committee, Room 4200, Legislative Office Building, Hartford, CT 06106 or reply online at HROEmployment@cga.ct.gov

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.